

HartDixon Environmental Management System Policy

6th January 2022

HartDixon is a well-established and respected firm of chartered building surveyors based in the City of London. As a practice, we work within the framework of the three pillars of sustainability - social, environmental and economic.

In an industry that makes up 70% of the global wealth, HartDixon recognises that its role as building surveyors can have a negative impact on the environment and is committed to reducing this impact through continuous improvement.

We are the chartered surveyors that delivered the first BREEAM Excellent data centre in the UK and, as certified SKA assessors, our approach is always to remain compliant with the requirements of ISO 14001: 2015 and in the prevention of pollution – from disposal of electrical equipment to any other physical assets under our control.

HartDixon's goal is to become a net zero business by December 2023.

To achieve this aim, we are committed to:

- Planning, managing and measuring the performance of our Environmental Management System (EMS) to ensure we are compliant with the ISO 14001: 2015 and our legal and other requirements.
- Planning and monitoring the progress of our five-year plan 'to address seven of the 17 UN Sustainability Development Goals' (<https://sdgs.un.org/goals> - these are 3, 5, 8, 10, 11, 13, 17. In years 1-3 (2021-2024), our environmental aims sit under the following:
 - o Goal 11: To play our part in making cities and human settlements inclusive, safe, resilient and sustainable
 - o Goal 13: To help take urgent action to combat climate change and its impact through the prevention of pollution.
- Actively promoting our EMS framework and policy to all employees, sub-consultants and clients so that it is implemented effectively.
- The continual improvement of our EMS through planned internal reviews and any non-compliance issues, ensuring our actions to avoid prevention of pollution are carried out – whether this is the materials we specify or use or the disposal of office equipment.

Signed: _____  _____ Stuart Hart, Partner, HartDixon

Signed: _____  _____ Huw Dixon, Partner, HartDixon

For and on behalf of HartDixon

Date: 6th January 2022

Appendix 1: Environmental Management System, KPIs and Key Areas of Focus

Partner Responsible for Delivering the EMS: Chris Tanner

Supporting team: Susan Anderton (Consultant) and Huw Dixon (Partner)

Overview

The UK has committed to achieving net zero by 2050, and it is important we play our own part in decarbonising our organisations ahead of the legal target.

We will do this by:

1. Continuing with our approach to specification of sustainable products and procurement processes when undertaking project management and contract administration roles.
2. Developing case studies that highlight the environmental credentials of projects – eg Digital Dagenham
3. Promoting our sustainability credentials via our website as a stand alone aspect of the corporate responsibility page.
4. Gaining a better understanding our organisation's carbon emissions
5. Creating a carbon reduction plan with targets to reduce your organisation's emissions
6. Have a bespoke plan designed to achieve your organisation's net zero, Environmental Social and Corporate Governance (ESG) or Corporate Social Responsibility (CSR) goals
7. Ensuring our reporting is in line with acceptable industry practices and regulatory requirements
8. Making operational cost-savings through increasing awareness of energy use and efficiency
9. Differentiating our organisations from competitors by demonstrating best practice in carbon reduction and energy efficiency
10. Demonstrating improved performance year on year by establishing ongoing monitoring of carbon emissions
11. Building our organisation into a leader of sustainability, and become a more attractive investment to customers, stakeholders, and future employee talent
12. Increasing company-wide understanding, knowledge, and support for your carbon reduction journey
13. Fulfilling our customers' requirements by giving evidence of our sustainability credentials
14. Elevating our organisation's reputation through your contribution to achieving net zero, positive environmental change and investment in future generations
15. Contributing to reducing environmental pollution, supporting the UK Government's Net Zero 2050 target
16. To support and comply with our organisation's tender bids requirements

What are the direct impact areas we can address and how will we measure it?

1. Neutralise our carbon footprint

Once we know our carbon footprint we can look to offset it with a strategy – eg planting trees. We must first work out our carbon footprint with a questionnaire to our team and suppliers.

Questionnaire to include

- Utility usage
- Miles driven in company cars
- Waste produced

We can then calculate the number of trees to plant or species.

Undertake the calculation: <https://www.carbontrust.com/resources/sme-carbon-footprint-calculator> to assess Fuel Consumption, Energy Consumption and Other key areas – refrigeration, air con, etc.

2. Zero to landfill policy

- We will put in place a strategy to ensure that all significant equipment is recycled responsibly – such as old PCs.

3. How we travel

- Where possible we will take the train instead of plane
- We will cycle or walk to work

4. Energy efficiency

- Offices run on renewable energy will support this
- Reduction of email
- Turning off computers at night
- Working with green hosting companies
- Ensuring our supply chain is energy efficient
- Green equipment

5. Recycle

- Commitment to recycling -do we know what happens to our waste?
- Use of recycled resources
- By recycling all the paper we shred, we save x number of trees etc

6. Sub-consultants

- Selecting green conscious suppliers
- Thinking about specification of products and the circular economy
- Waste management plans

Next steps

To put in place measures that can be used to review our progress.

By April 2022, we will understand our carbon footprint and from here, we will put in place the strategy for improvement.